STATE FIRE TRAINING
Company Officer Certification Checklist

Name:  ________________________________________________________________

SFT ID Number: ______________________________________________________

Section 1: To Receive Task Book

PREREQUISITE
Submit verification of the following:

1. OSFM certified Fire Fighter II OR rank of Officer OR appointment to the CAL FIRE rank of Fire Apparatus Engineer

EDUCATION
Submit a copy of your course completion certificate for each of the courses listed below

2. Company Officer 2B: General Administrative Functions
3. Company Officer 2C: Fire Inspections and Investigations
4. Company Officer 2D: All Risk Command Operations
5. Company Officer 2E: Wildland Incident Operations
6. Instructor I: Instructor Methodology (from Instructor I track)

FORMS & PAYMENT
Download from the SFT website

1. Complete Task Book Application form
2. Fee & Fee Schedule

Section 2: To Receive Certification

CERTIFICATION CAPSTONE TASK BOOK
Submit original capstone task book to SFT (Be sure to make a copy for your records).

1. Complete all job performance requirements (JPRs)
   Additionally the signature verification page lists all of the evaluators that signed off in the task book
2. Experience
   Have a minimum of two years' full-time paid or 4 years part-time paid/volunteer experience in a recognized fire agency in California as a fire fighter performing suppression duties.
3. Position Requirement
   Has met the position requirement of Company Officer as defined by the Fire Chief.
4. Signed by the Fire Chief or his/her authorized signatory
   Signatures must be original—not stamped